

Brackley Road Cemetery Maintenance Contract Specifications

The Cemetery is a place of quiet reflection for relatives and the general public and as such all works within its boundary's must be carried out with respect and sensitivity to the location. All contractors must be respectful and sympathetic at all times to visitors and in particular must cease their activities when a burial is taking place.

Contractors tendering for this contract shall provide with their tender documentation a copy of their risk assessments and safe systems of work.

A. Mowing of the cemetery grounds.

- Weekly cuts beginning the first week of March and ending the last week of October, (weather permitting), in total 32 cuts.
- Additional cuts to be authorised by the Council on a pro-rata cost basis.
- The grass around and underneath the graves, trees, seats, bins and street furniture shall be cut using strimmers and the trimmings collected and disposed of in the wheelie bins / mini skips provided.

B. Spraying of weed killer

- On the first cycle of mowing, or as requested by the council, the immediate area around hard obstacles such as seats & bins may be treated with weed killer using controlled droplet application of HSE approved weed killers. Care must be taken to ensure that any over spray does not land on adjacent vegetation / grass.
- All staff undertaking spraying of weed killer shall hold a MPTC PA1,2&6 certification and shall wear the appropriate personal protective equipment.
- Spraying shall only take place when there are no visitors (relatives and members of the public) within the cemetery.
- Suitable warning signs shall be put in place after an application, so that users of the cemetery are aware that weed killer has been applied.

C. Shrub maintenance, hedge cutting and weeding

- Maintenance of shrubbery shall include the two gardens of rest.
- The frequency of shrubbery pruning or hedge trimming shall be sufficient to prevent the loss of shape due to growth.
- All trimmings resulting from pruning or trimming of the shrubbery / hedges shall be collected and disposed of in the wheelie bins / mini skips provided. (currently located close to the side of cemetery lodge outbuildings)
- Monthly hand-weed of all planted beds including floral planters.

D. General maintenance of the grounds

- To litter pick, collect fallen leaves and be responsible for the general tidiness of the cemetery grounds
- To empty the litter bins in to the wheelie bins and put them out on the road side for weekly collection.

E. Health and safety

- All contractors' activities undertaken within the cemetery shall be in accordance with their stated safe system of work.
- All operatives whilst working in the cemetery shall wear Personal Protective Equipment appropriate to the activity they are undertaking e.g. safety footwear, eye protection, ear protection, etc.

F. Insurance

- All contractors working in the cemetery shall as a minimum have two million pounds of public liability insurance cover.