

# TOWCESTER TOWN COUNCIL

ELIZABETH COX

Town Clerk



TOWN HALL  
86 Watling Street,  
Towcester,  
Northants NN12 6BS

Tel: 01327 350995

You are hereby summoned to attend a Meeting of the **Premises Committee** to be held at **7:45pm on Monday, 15<sup>th</sup> November 2021** in The Town Hall, Towcester.

9<sup>th</sup> November 2021

*Elizabeth Cox*

Town Clerk

MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND

## AGENDA

1. Apologies for Absence  
To receive and approve apologies for absence
2. Declarations of Interest
3. Open to the Public (maximum 15-minute session)  
This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting.
4. Marie Weller Plaque  
To receive a short presentation from Max Marchini of The Hawksmoor Learning Trust on its design for the plaque to be installed on the front of the Town Hall, subject to Listed Building Consent.
5. Minutes of Meetings  
To approve the Minutes of the Premises Committee Meeting held on Monday, 20<sup>th</sup> September 2021 for signing by the Chairman.
6. Matters Arising from the Minutes.
7. Towcester Town Hall
  - a) To receive an update from the Clerk on the Phase 1 Emergency Roof Repairs.
  - b) Cheques Issued & Internet Payments List for the period 01.04.21 to 30.09.21  
To approve the Cheques Issued & Internet Payments List for the period 01.04.21 to 30.09.21.
  - c) Draft Budget for the 2022/23 Financial Year  
To consider the Draft Budget for the Town Hall.
8. The Sawpits Centre
  - a) To consider the request received from Towcester Choral Society to undertake works to the centre's windows to improve ventilation for its weekly meetings.
  - b) Cheques Issued & Internet Payments List for the period 01.04.21 to 30.09.21  
To approve the Cheques Issued & Internet Payments List for the period 01.04.21 to 30.09.21.
  - c) Draft Budget for the 2022/23 Financial Year  
To consider the Draft Budget for The Sawpits Centre.
9. Towcester Youth & Community Centre  
To note the balance in the Towcester Youth & Community Centre Account as at 31.10.21.

E-mail: [towncouncil@towcester-tc.gov.uk](mailto:towncouncil@towcester-tc.gov.uk)

Website: [www.towcester-tc.gov.uk](http://www.towcester-tc.gov.uk)