

TOWCESTER TOWN COUNCIL

ELIZABETH COX

Town Clerk



TOWN HALL
86 Watling Street,
Towcester,
Northants NN12 6BS

Tel: 01327 350995

You are hereby summoned to attend a Meeting of the Premises Committee to be held at **7:00pm on Monday, 16th January 2023** in The Sawpits Centre, Richmond Road, Towcester.

10th January 2023

Elizabeth Cox

Town Clerk

MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND

AGENDA

1. Apologies for Absence
To receive and approve apologies for absence.
2. Declarations of Interest.
3. Open to the Public (maximum 15-minute session)
This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting.
4. Minutes of Meetings
To approve the Minutes of the Premises Committee Meeting held on Monday, 21st November 2022 for signing by the Chair.
5. Matters Arising from the Minutes.
6. Towcester Town Hall
 - a) To receive an update from the Clerk on the scheduling of the Town Hall Phase 1 Roof Repairs.
 - b) To note repair works required to the Town Hall Ladies WCs.
 - c) Cheques Issued & Internet Payments List
To approve the Cheques Issued & Internet Payments List for the period 01.04.22 to 30.09.22 (transaction numbers 5 to 317) for signing by the Chair & R. F. O.
7. The Sawpits Centre
 - a) To receive an update from the Clerk on works to improve the ventilation of the building.
 - b) Cheques Issued & Internet Payments List
To approve the Cheques Issued & Internet Payments List for the period 01.04.22 to 30.09.22 (transaction numbers 59 to 361) for signing by the Chair and R. F. O.