

# TOWCESTER TOWN COUNCIL

ELIZABETH COX

Town Clerk



TOWN HALL  
86 Watling Street,  
Towcester,  
Northants NN12 6BS

Tel: 01327 350995

You are hereby summoned to attend a Meeting of the **Premises Committee** to be held at **8:00pm on Monday, 17<sup>th</sup> June 2019** at The Sawpits Centre, 14 Richmond Road, Towcester.

11<sup>th</sup> June 2019

*Elizabeth Cox*

Town Clerk

MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND

## AGENDA

1. a) Election of Chair for the Committee  
b) Election of Vice-Chair for the Committee
2. Apologies for Absence  
To receive and approve apologies for absence
3. Declarations of Interest
4. Open to the Public (maximum 15 minute session)  
This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting.
5. Minutes of Meetings  
To approve the Minutes of the Premises Committee Meeting held on Monday, 18<sup>th</sup> March 2019 for signing by the Chairman
6. Matters Arising from the Minutes
7. To consider the new draft Terms & Conditions for hire of the Town Council's premises
8. Towcester Youth & Community Centre
  - a) Financial Update
  - b) Vision
    - i) To receive an update from the Clerk on the former Vision premises
    - ii) To consider the future use of the premises
  - c) To receive an update from the Clerk on maintenance works required to the building
9. Towcester Town Hall
  - a) Requests for Reduced Rates
    - i) Towcester Museum – Charity Quiz, 29<sup>th</sup> June 2019
    - ii) Willen Hospice Shop – Sale, 12<sup>th</sup> October 2019
  - b) Cheques Issued / Internet Payments List for the period 01.01.19 to 31.03.19
10. The Sawpits Centre
  - a) To consider the options for addressing non-opening windows/air circulation
  - b) Cheques Issued / Internet Payments List for the period 01.01.19 to 31.03.19

E-mail: [towncouncil@towcester-tc.gov.uk](mailto:towncouncil@towcester-tc.gov.uk)

Website: [www.towcester-tc.gov.uk](http://www.towcester-tc.gov.uk)

11. Towcester Town Council Business Plan

To approve updates on items within the responsibility of the Premises Committee