

# TOWCESTER TOWN COUNCIL

ELIZABETH COX

Town Clerk



TOWN HALL  
86 Watling Street,  
Towcester,  
Northants NN12 6BS

Tel: 01327 350995

You are hereby summoned to attend a Meeting of the Premises Committee to be held at **7:30pm on Monday, 27<sup>th</sup> June 2022** in The Sawpits Centre, Richmond Road, Towcester.

22<sup>nd</sup> June 2022

*Elizabeth Cox*

Town Clerk

MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND

## AGENDA

1. a) Election of Chair of the Premises Committee for 2022/23  
b) Election of Vice-Chair of the Premises Committee for 2022/23
2. Apologies for Absence  
To receive and approve apologies for absence.
3. Declarations of Interest.
4. Open to the Public (maximum 15-minute session)  
This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting.
5. Minutes of Meetings  
To approve the Minutes of the Premises Committee Meeting held on Monday, 21<sup>st</sup> March 2022 for signing by the Chair.
6. Matters Arising from the Minutes.
7. Viewings of Town Council-owned Premises  
To consider the request put forward by Cllr Wright for viewings to be arranged for Town Council members of all Town Council-owned premises including tenanted offices and buildings.
8. Towcester Town Hall
  - a) To note receipt of the updated Condition Survey Report for Towcester Town Hall;  
To consider the contents of the report and how to proceed with delivering its recommendations
  - b) To note the update from the TC Surveyor on the tender process for the Town Hall Phase 1 Roof Repairs, repairs to the boiler room (storeroom) roof and installation of the gantry.
  - c) Office 7a  
To note the correspondence received from the Valuation Office which confirms the formal merger of Town Hall Office 7a and 8 and deletion of Office 7a from the Valuation List.
  - d) To consider the request received from a town centre resident to cease the Town Hall clock bells from chiming between the hours of 11pm and 7am.
  - e) To note the closure of the longstanding Antiques 2 Go. Friday Market at the Town Hall.
9. The Sawpits Centre
  - a) To receive an update from the Clerk on works to improve ventilation of the building.
  - b) To note new issues with squirrels in the roof.
10. Towcester Youth & Community Centre (TYCC)  
To note the resolution made by the Full Council at its meeting held on 20<sup>th</sup> June 2022 to set up a Towcester Youth & Community Centre Committee thus removing all discussions relating to the premises from the Premises Committee.

CLOSED SESSION

Pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed concerning:

- Pay arrangements for Employees.