

**RESOURCES / PLANNING COMMITTEE MEETING****MONDAY, 27<sup>TH</sup> APRIL 2015**

Present: Cllr D. Bain (Chairman), Cllr P. Allen, Cllr M. Johns, Cllr C. Lofts, Cllr J. Lynch,  
Cllr D. Tarbun, Cllr J. Wilby

1. Apologies for Absence

Cllr J. Hart, Cllr A. Maycock

2. Declarations of Interest

None

3. Open to the Public

Mr B. Giggins of Towcester & District Local History Society was in attendance in support of Item 5. Accordingly, the committee agreed to bring Item 5 forward for discussion.

5. Towcester Defences Scheduled Ancient Monument

Request to consider the potential for improvements to the monument and undertaking archaeological research as part of the Towcester 1100<sup>th</sup> Anniversary celebrations

Brian Giggins of Towcester History Society referred to an area of land behind the Police Station which is in the ownership of the TC. He gave an overview of the area and described its historical significance in terms of Towcester's ancient defences. He felt there would be considerable value in carrying out an archaeological training dig to tie in with the 1100<sup>th</sup> anniversary celebrations proposed for the town and the production of an information board to present its findings. He suggested it would be appropriate to devise a management plan for the site and described its potential to become a Pocket Park following the archaeological dig. He estimated the cost for an evaluation could be in the region of £20,000; with the TC permission, he can put together proposals to obtain grant funding to meet this cost.

Cllr Lynch suggested the committee strongly support Mr Giggins' request.

Proposal

Cllr Johns proposed that a working group be formed to research funding, and organise a site visit following the May 2015 elections;  
seconded by Cllr Lynch; all in favour

4. PLANNINGa) Decisions

Permission for Development granted in respect of:-

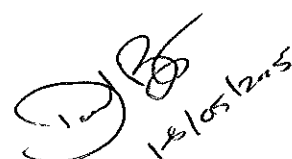
S/2015/0365/FUL Single storey rear extension  
At 18 Senna Drive, Towcester

S/2015/0393/FUL Erection of single storey building for a vehicle preparation & repair with  
associated car parking and security fence  
At Porsche Centre, Old Tiffield Road, Towcester

S/2015/0448/FUL Single storey front extension  
At 14 Willow Close, Towcester

Approval of Details Reserved by Condition in respect of:-

S/2015/0353/COND Condition 13 [Archaeological]- Application of details submitted pursuant to  
condition 13 of planning permission S/2012/1285/MAF [Hybrid application: (i)

 18/05/2015

Outline application for up to 90 dwellings with all matters reserved except for means of access, involving the demolition of 6 buildings, (ii) Full application for (a) the erection of a new employment building for B1 (office, light industry, research and development ) & B8 (storage and distribution) use with parking and landscaping works, and (b) alterations to existing BAE systems comprising elevation improvements and the provision of parking spaces together with landscape works]

At Land at Burcote Road Industrial Estate, Burcote Road, Towcester

Notification of Withdrawn Application in respect of:-

S/2015/0373/ADV 3 fascia signs (non illuminated), 1 internally illuminated projecting sign, 1 vinyl ATM tablet  
At 173 Watling Street West, Towcester

b) Amendments

S/2015/0053/FUL Towcester Mill, Chantry Lane, Towcester  
Change of use of upper floors from office use to licensed drinking and function rooms and full use of garden (part retrospective)  
Amendment details: Amended red line location plan to include garden and slight amendment to car parking area, fully completed application form, additional information regarding the use of the garden to form part of the Design and Access Statement and slight change to description

Proposal

Cllr Allen proposed the TC support this amendment on the grounds that Towcester Mill Brewery is delivering real regeneration to this area of Towcester; seconded by Cllr Lynch; all in favour

c) Applications

S/2015/0758/MAF Towcester Racecourse road to Easton Neston Estate, Easton Neston  
Surfacing of existing car parking area and erection of 5no. 8 metre tubular lighting columns (Paulerspury Parish)  
**On the request of the committee, the Clerk agreed to obtain a site plan for the proposed lighting to circulate to members as this was not included in the application details.**

6. Finance

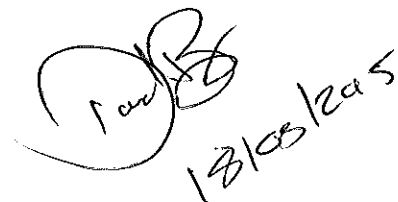
a) Cheques Issued

The Clerk distributed copies of the Cheques Issued List (cheque numbers 010810 to 010836). Most items were ongoing; the following cheque numbers were highlighted:-

010814 / £1,000.00 to Sure Start Daventry & South Northants – Grant to Local Bodies  
010818 / £1,580.00 to Andy Clancy –Installation of storage heaters in the Cemetery Chapel  
010823 / £213,865.00 to National Savings – Transfer of S106  
010830 / £44.00 to Mrs J. Wood – Refund of Exclusive Rights (Plot C45)  
010836 / £50.00 to Town Mayor's Charities – Re-imbursement of donation paid in on Reference 202066

b) Internet Payments

A copy of the Internet Payments List, detailing the salary payments for April 2015, was distributed to each committee member. In March there were additional payments of £455.63 to D. L. Isaacs, representing consultancy fees due for the period December 2014 to March 2015, and £210.00 to the Clerk as reimbursement for the hire of a skip for the Malthouse Court allotments.

 13/08/2015

Proposal

Cllr Johns proposed that the Cheques Issued List and Internet Payments List be signed by the Chairman and R.F.O.;  
seconded by Cllr Lynch; all in favour

c) BDO LLP

Amendment to Audit dates for Year Ending 31<sup>st</sup> March 2015

The Clerk confirmed she has contacted BDO to request that the scheduled audit dates be postponed by one week. This will allow for the accounts to be brought to the RP and FC Meetings on 8<sup>th</sup> June for agreement. BDO LLP has agreed to this request.


d) LGPS

i) Pension Contributions 2015/16

The Clerk confirmed the increase from 23.3% to 24.3% of the LGPS Employer Contributions effective from 1<sup>st</sup> April 2015. Changes to the Employee Contribution rate are not currently applicable based on the salary bandings.

ii) Auto-Enrolment to the Pension Scheme

The Clerk has received confirmation from The Pension Service of the TC staging date of 1<sup>st</sup> April 2016 for auto-enrolment of TC employees into the pension scheme. It would appear that all of the TC current employees are either subject to auto-enrolment or are eligible to opt into the pension scheme and the Clerk will need to establish this. Changes to the pension arrangements will need to be a consideration when preparing the TC budgets later this year.

  
18/05/2015

# Cheque list

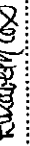
Start of year 01/04/14

15/04/085

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
010810	459		£1,762.22	£293.70	£1,468.52 R/L	A H Bin Care	Dog Bin emptying, installation of new bins and repairs
010811	460		£748.00	£0.00	£748.00 R/L	Kay Iqbal	Litter picking February, Shires £476, Belle Bauk £272
010812	461		£103.14	£17.19	£85.95 R/L	247 UK Maintenance	TYCC Repairs/Maintenance
010813	462		£118.84	£9.73	£109.11 TTC	Colemans	Stationery - February
010814	463		£1,000.00	£0.00	£1,000.00 TTC	Homestart - Daventry & South	Grant to Local Bodies
010815	464		£0.00	£0.00	£0.00 CEM	Can Cheque	Cancelled Cheque
010816	465		£1,176.00	£196.00	£980.00	J.R. Murray Construction	Play Inspections, Shires Mowing, Cemetery Maintenance
010817	466		£168.00	£28.00	£140.00 R/L	Stuart Nichols	TYCC - unblocking drains
010818	467		£1,580.00	£0.00	£1,580.00 CEM	A Clancy	Cemetery Chapel - Installation of storage heaters
010819	468		£1,546.04	£0.00	£1,546.04 TTC	Melissa Yates	Salary - Month 12
010820	469		£1,060.00	£0.00	£1,060.00 CEM	Four Season	Grave Digging x 4
010821	470		£47.99	£8.00	£39.99 R/L	Espo	Cleaning Materials - Vision
010822	471		£894.58	£0.00	£894.58 TTC	Northants County Council	Pension Contributions - Month 12
010823	472		£213,865.00	£0.00	£213,865.00 R/L	National Savings	Transfer of S106
010824	473		£30.14	£0.00	£30.14 CEM	SNC	Additional commercial wheelie bin
010825	474		£399.09	£19.00	£380.09 CEM	E.on	Cemetery Chapel - Electricity
010826	475		£1,380.75	£65.75	£1,315.00 R/L	Brit Gas	TYCC - Gas
010827	476		£10,159.13	£1,693.19	£8,465.94 R/L	Cartwright Landscapes	Annual Works
010828	477		£2,767.20	£461.20	£2,306.00 R/L	Cartwright Landscapes	Additional Works
010829	478		£78.00	£13.00	£65.00 R/L	Livewire	TYCC - Alarm callout
010830	479		£44.00	£0.00	£44.00 CEM	Mrs J. Wood	Refund of Exclusive Rights - Plot C45
010831	480		£1,243.90	£0.00	£1,243.90 R/L	Kay Iqbal	Dog bin cleaning, Litterpicking (Shires £476, Belle Bauk 272) and
010832	481		£265.00	£0.00	£265.00 CEM	Four Season	Grave digging x 1
010833	510		£1,706.75	£0.00	£1,706.75	H M Revenue and Customs	Tax & NI Contributions - Month 12
010834	511		£168.00	£28.00	£140.00 R/L	Stuart Nichols	TYCC - Drain Clearance
010835	512		£3,411.00	£0.00	£3,411.00 TTC	R.1. Print And Design	Town Crier - March 2015 Issue (incl questionnaire)
010836	513		£50.00	£0.00	£50.00 TTC	Town Mayor's Charities	Re-imbursment of donation paid in on Ref 202066

Resources / Planning Committee Meeting Monday, 27<sup>th</sup> April 2015

Signed:  .....Chairman

Signed:  .....R. F. O.

  
15/05/2015

**Online Payments**

**From Account No. 07808798**

**March 2015**

Consultancy Fees Dec 2014 – March 2015 (Paid 24.03.15)

Mrs D. L. Isaacs      ·    £455.63

Reimbursement – Skip Hire for Malthouse Court (Paid 30.03.15)

Miss E. Cox            ·    £210.00

**April 2015 Salary Payments**

Salaries

Mr P. Smith            ·    £318.91

Miss E. Cox            ·    £2261.64

Mr L. Davis            ·    £575.29

Mr B. Daniells        ·    £145.37

Mrs L. Davis            ·    £326.35

Signed ..... Elizabeth Cox ..... R.F.O.

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Recd  
12/05/2015